



**Shadhika**  
Investing in Girls for India's future

Shadhika provides funding and support to women-led, locally controlled non-profits in India working to empower at-risk girls so that they — and India — can realize their aspirations for a better future. We seek to break the cycle of poverty and address gender inequality in India by investing in the education, empowerment and economic self-sufficiency of girls.

<b>Title:</b>	Program Committee Intern
<b>Job Description:</b>	<ul style="list-style-type: none"><li>• Works directly with President &amp; CEO, the Program Committee Chair and the Program Committee</li><li>• Conduct research and analysis on Shadhika's College Scholarship Program and Non-profit capacity building to assess past impact, lessons learned, and identify evaluation indicators and metrics for use going forward</li><li>• Other duties as assigned</li></ul>
<b>Qualifications</b>	<ul style="list-style-type: none"><li>• Bachelor's Degree, or in process, in International Relations or related field</li><li>• Commitment to Women's Empowerment and International Development</li><li>• Excellent research, evaluation, and writing skills</li><li>• Organized, efficient, and detail-oriented</li><li>• Motivated and self-directed</li><li>• Strong and proven work-ethic</li><li>• Computer literacy (Microsoft Excel, Word, PowerPoint)</li></ul>
<b>Overview</b>	<ul style="list-style-type: none"><li>• Dates: June – September 2017 (start and end dates flexible)</li><li>• Location: Posner Center for International Development 1031 33<sup>rd</sup> Street, Denver CO 80205</li><li>• Hours Per Week: 8-16 hours week, depending on availability</li><li>• Compensation: unpaid</li></ul>
<b>Benefits</b>	<ul style="list-style-type: none"><li>• Ongoing training and collaboration with individuals working in international development</li><li>• Skill building on grant evaluation and impact assessment</li><li>• Working with Shadhika's President and CEO as well as Board Members</li></ul>
<b>Training</b>	<ul style="list-style-type: none"><li>• Knowledge of issues facing at-risk women in India</li><li>• Knowledge of NGOs in India</li><li>• Experience evaluating grant programs</li><li>• Knowledge of key topical areas for women's empowerment, including career development, life skills training</li></ul>
<b>Application Guidelines</b>	<ul style="list-style-type: none"><li>• Email cover letter &amp; resume to <a href="mailto:personnel@shadhika.org">personnel@shadhika.org</a> by June 10<sup>th</sup>, 2017</li></ul>