Collaboration Assessment Tool

Criteria for Assessment	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree
Mission and Vision Alignment					
1. There is strong mission alignment					
Comments:					
2. There is strong organizational vision alignment					
Comments:					
3. There is strong programatic vision alignment					
Comments:					

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Criteria for Assessment	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree
Core Competencies and Values					
4. The organizations have complimentary skills and core competencies					
Comments:					
5. There is alignment of values and culture					
Comments:					

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Criteria for Assessment	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree
Organizational Aspirations					
6. Do definitions of organizational success align?					
Comments:					
Programatic aspirations					
7. Do programatic objectives align?					X
Comments:					

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Criteria for Assessment	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree
8. Do theories of change align?					
Comments:					
9. Do paths to scale align?					
Comments:					
10. Is model replicable?					
Comments:					

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Criteria for Assessment	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree
11. Collaboration increases programmatic sustainability					
Comments:					
External factors					
12. Collaboration aligns with funding trends					
Comments:					

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Criteria for Assessment	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree
13. Collaboration aligns with local political/policy trends					
Comments:					
14. Collaboration aligns with development trends					
Comments:					

MILESTONE 1: Decision = if answers to above suggest collaboration advances organizational objectives, then pursue next set of questions below.

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Explore reasons for collaboration
1. What does each organization give and get?
2. What are the benefits to collaboration?
3. How does collaboration advance mission/vision/goals for organizations?

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4. How does collaboration impact:
Efficiencies of scale?
Mission impact?
Organizational brand?

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Internal and external relationships?

Core competencies?

Other ways to collaborate? Volunteer opportunities, etc.					

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What can collaboration bring in the future?					
What can programatic collaboration look like?					
What can ongoing collaboration look like?					
What can a partnership grant look like?					

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MILESTONE 2: Decision = if answers to above suggest collaboration advances organizational objectives, then pursue next set of questions below.

II. The "HOW?"
1. Examining/Understanding Programs
2. Understanding Organizational Structure and core competencies
3. Designing Collaboration
    a. Staff
    b. Curriculum
    c. M&E
    d. Funding
    e. Timeline
    f. Measuring success for both orgs

**MILESTONE #3: Decision = if both orgs feel it would be possible to collaborate, then the

III. Steps for Implementation
1. Design framework
2. Board approval of concept by respective boards
3. Memorandum of Understanding drafted and signed by respective boards
4. Implementation

IV. Outstanding Issues
1. Branding
2. Messaging

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    a. Internal
    b. External
3. MOU
4. Legal/contractual agreements
5. Decisionmaking/leadership framework
6. Communication flow
7. Oversight, quality maintenance, accountability

Good resources:
http://www.lapiana.org/blog/blog-detail/id/168/common-sense-tips-for-good-collaboration.aspx