

## ASIA REGIONAL NIGHTCARE DIRECTOR

Updated: September 3, 2019

Saving Moses is looking for a seasoned, educated professional to oversee the operation of current NightCare Centers and expansion of new ones in Asia. This position can be based almost anywhere in Asia so long it is economical for the organization. This position will involve frequent travel throughout Asia and intermittent travel to the Saving Moses headquarter office in the United States. Ideal candidates will have a background in early childhood, nonprofit management, and program management.

### ESSENTIAL RESPONSIBILITIES

- Be instrumental in opening new NightCare Centers based on the Saving Moses Expansion Plan- visit new NightCare location and work with partner to establish NightCare program
- Oversee current partners and NightCare Directors ensuring adherence to core values, performance management and goal setting, and growth of current centers via attendance, retention, and program offering growth
- Visit new and current NightCare centers on a regular basis to conduct formal training, informal coaching, and ensure quality control and adherence to policies and procedures
- Develop and implement training materials, policies and procedures, and best practices to be implemented across all centers
- Work with headquarters director to develop and implement program monitoring and evaluation systems
- Attend pertinent meetings with Saving Moses headquarter staff, foreign staff, and foreign partners
- Utilize Partner Strategy to research, vet, and establish new partner relationships to start new NightCare centers based on Saving Moses Expansion Plan
- Develop and track pertinent metrics essential to demonstrate the success and progress of the NightCare program
- Other responsibilities as assigned

### QUALIFICATIONS

#### **Required**

- Strong experience and knowledge in early childhood development with a particular focus on the 0-5 age range
- Strong experience with international travel particularly to low to middle income countries
- Strong ability to connect across cultures and languages
- Strong leadership skills with the ability to be assertive but emotionally intelligent
- Strong communication skills- verbal and written
- Proficient in Microsoft Office

- Exude and exhibit the organization's core values- be compassionate, always be learning, love exploring, be resourceful
- Experience in development and program management
- Experience and ability to implement and develop set systems
- Strong English skills

**Preferred**

- Master's degree in development, early childhood, non profit management or the like
- Experience in dealing with children with traumatic backgrounds
- Bilingual skills
- Experience working with budgets and monitoring finances

**JOB DETAILS**

- Heavy travel required including long periods of travel (up to 6 weeks)
- Full time
- Salaried