



1624 Market Street  
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[Space for Humanity](#) has a part-time opportunity for someone with a finance/operations background to advise and create a budget, 3 month, 6 month, and 12 month forecast, and lead team operations. The ideal candidate is detail oriented, has experience or training in non-profit finance, is flexible, patient, trustworthy, and excited about working on a cutting edge, world-changing mission.

## THE ORGANIZATION

Space for Humanity is expanding access to space, training our leaders of tomorrow, and cultivating a culture of interconnectedness as we venture into the stars.

We are sponsoring leaders from all over the world to go to space, experience our planet from the Earth's sub-orbital perspective, and utilize this important worldview to benefit humanity.

This vision helps us take great strides in solving our seemingly intractable global challenges and in creating a new conversation around what it means to be human.

## THE PROJECT

We're looking for a paid part-time Director of Finance and Operations to go through the current spending, budget, and team necessities and produce an optimized P&L and Forecast for 2020. You will work directly with the Executive Director to produce a 3 month, 6 month, and 12 month forecast. You will manage Space for Humanity operations which includes online banking, tech management, among others. Part time, with the possibility of expansion as Space for Humanity grows.

## PURPOSE

Space for Humanity is going through a maturation as an organization and this calls for a deeper look at all inputs and outputs. The objective is to help us scale wisely over the next 12 months and support underlying operations as that expansion takes place.

## OUTPUT

Development of a 3, 6 and 12 month budget and forecast. Management of financial strategy. Management of operational responsibilities and technology maintenance.

## LOCATION

We are located in Denver, you can be located anywhere. This is a remote working opportunity.

If you think this could be a fit for you, please send S4H Executive Director Rachel Lyons any relevant work and a letter of interest. [rachel@spaceforhumanity.org](mailto:rachel@spaceforhumanity.org).