

Executive Director

Opportunity Profile

Search facilitated by The Posner Center Board of Directors | January 2023



Overview

The Posner Center for International Development's ("Posner Center") mission is to catalyze the global development community, at home and abroad, to collaborate for greater impact in building a more equitable and prosperous world.

We have transformed Colorado's global development community through intentional collaboration in our Denver-based building and globally through our virtual programming that brings together our growing national and global community.

We convene organizations, building an engaged, thriving community where people meet and learn about one another, exchange ideas, access shared resources and support, and ultimately combine their expertise to generate more lasting solutions to global development challenges.

Today, the Posner Center community is home to nearly 200 organizations working in over 100 countries. We lead high-quality programs that strengthen our community to amplify its global impact.

To learn more about the Posner Center, please visit: www.posnercenter.org



Programming and running a physical building in Denver demonstrate that both a physical and virtual community, strategic connections, learning, and sharing across the community are of primary focus, as are the adoption of evidence-based best practices.

Our community seeks new ways to engage with one another and global development organizations worldwide, support their efforts to communicate, advocate, and promote their work, and stand shoulder to shoulder in a never-ending demand to do global development better.





Exciting Next Chapter

In 2023, the Posner Center will develop its next long-term strategy, a process that the new Executive Director will lead, in partnership with the Board and staff. This new strategy will bring alive our commitment to advancing justice, equity, diversity, and inclusion via a decolonizing framework, while continuing to expand our community locally and globally.

We will also make critical decisions about the future of our 25,000-square-foot collaborative workspace, located in Denver's historic Curtis Park neighborhood, and the virtual-versus-physical aspects of our community.



POSNER CENTER
FOR INTERNATIONAL DEVELOPMENT

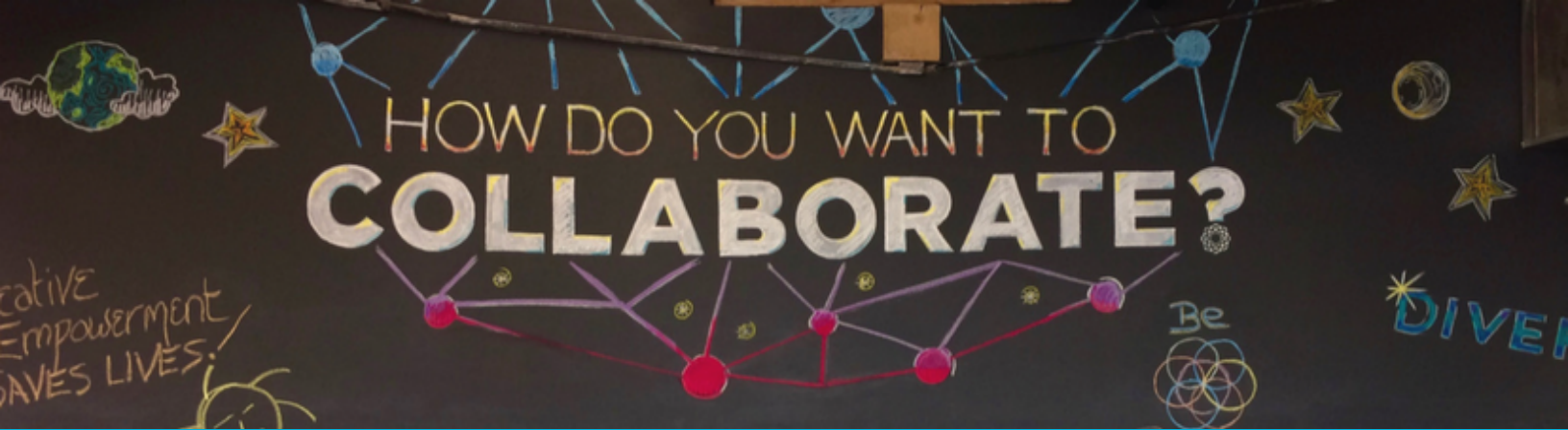
Executive Director Profile

We seek a VISIONARY and PASSIONATE global development LEADER with a proven commitment to advancing justice, equity, diversity, and inclusion via a decolonizing framework that is eager to take on the strategic directions of our evolving community.

Key Responsibilities

- **STRATEGY DEVELOPMENT & VISIONING:** You're passionate about leading the development of strategic and innovative plans for the Posner Center's future. Through your work, you are involved in planning a 5-year strategy.
- **LEADERSHIP:** You will inspire, direct, mentor, coach, and collaborate with the fantastic staff at the Posner Center to develop clear work plans and direct the team to deliver outcomes.
- **JUSTICE, EQUITY, DIVERSITY & INCLUSION:** You will strongly commit to advancing justice, equity, diversity, and inclusion in the organization and the global and local development community.
- **DEVELOPMENT:** You know how to fund a vision. You will lead efforts to develop new revenue streams and strengthen existing ones, such as Posner Center tenancy and memberships. You will also lead fundraising efforts through grant writing, donor cultivation and management, partnerships, and events.
- **EXTERNAL COMMUNITY-BUILDING:** You will build and maintain strong and productive relationships in Denver and the neighborhoods where the Posner Center is located, nationally and globally.
- **INTERNAL COMMUNITY-BUILDING:** You will nurture and maintain relationships within the Posner Center Community, Board of Directors, and Leadership Council.





Ideal Candidate

You have any combination of expertise, skills, work experience, and life experience that demonstrate you have the potential to take on these responsibilities.

- Proven commitment to advancing justice, equity, diversity, and inclusion via a decolonizing framework
- Passion for and proven track record in fundraising and business development (previous capital campaign experience a plus)
- Previous organizational leadership experience
- Passion for leading and managing teams
- Global development experience
- Strong cross-cultural communication skills
- Proven community-building experience
- Expertise in building and maintaining strategic partnerships
- Experience partnering with developing a Board of Directors
- Strong oral and written communicator
- Expertise and ability to present budgets and operational items to leadership
- Non-profit or business financial management experience
- Strategic planning
- Experience managing logistics and operations of a facility

Position Details

The Posner Center is an equal opportunity employer. The organization does not discriminate based on race, color, religion, creed, sex, age, national origin, ancestry, disability, marital status, military status, sexual orientation, gender identity, or gender expression in any activities or operations. These activities include but are not limited to hiring and firing staff, selection of volunteers and vendors, and provision of services. The Posner Center is committed to providing an inclusive and welcoming environment for its staff, tenants, members, volunteers, subcontractors, vendors, and clients.

This is a full-time role requiring occasional evening and weekend hours.

The work location is at the Posner Center building (1031 33rd St, Denver, CO) with remote options, e.g. (1-3 days/week). The Posner Center is an Americans with Disabilities Act (ADA) compliant building, with ADA-compliant front and back entrances, dedicated parking space, bathrooms, kitchen, and an elevator.

Compensation will range between \$85,000 - \$105,000, depending on the successful candidate's level of experience. Relocation assistance is available if needed for the right candidate.

Benefits include a competitive medical and dental insurance package with 75% employer premium coverage, a 401k plan (through Guideline.com) with a 6% employer contribution match, and an unrestricted leave policy.

The desired start time frame is between February and April 2023.



To Apply

Please submit a cover letter detailing your experience and excitement for the position and a resume to the Posner Center Board of Directors Search Committee at

hiring@posnercenter.org



www.posnercenter.org



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